



New Notification/ Alert System



Our New Notification System extends the power of the Realtime Student Information System by enabling designated district staff to connect with the school community via multiple communication channels directly from the SIS, improving the flow of information, and eliminating the need to purchase additional services.

Notification Module:

- School cancellations, absentee notifications, event reminders, and general announcements - all messages - reach parents and staff reliably and within minutes - improve communication, safety, security, and preparedness.
- Parents use Portal options to select the notification types they prefer: Text Messages (SMS), Email, Voice Messaging - to match their needs and lifestyle.
- There is no need to add, delete, or maintain student information in two databases - a Student Information System and a Notification System. All notifications come from one, up-to-date database.
- Teachers can contact classes, coaches can contact teams, and advisors can contact club members.
- Send to staff/students/ students' contacts or additional recipients such as board members.
- Messages typed into the system will be sent as Email, SMS text, and synthesized speech. All can include conditional fields, so times, names, and other data can be personalized within the message.
- Or, just call a toll-free number and simply record the outgoing message. Various reporting options show what messages were sent to whom and when. A record of each message is stored in the student records to document contact was made.
- The system can do a limited number of language translations based on the "Language Spoken at Home," LEP entry for the student contacted. For example, Translation to Spanish for TTS is available.
- Email templates are available to give your messages a graphically appealing look.
- Schedule notifications to send in the future or send notifications immediately.
- Comprehensive reports of notifications sent, and results are available
- If a report created in Realtime results in a list of students, a notification can be generated using that list as recipients.

Realtime Notification - New Features

Single-button delivery of predefined notifications.

The new interface allows users to create icons to represent messages and associated recipients. Icons are easily accessed on the Realtime homepage.

Step 1 - Select a pre-defined notification by its icon.

The Notification Library interface displays a list of predefined notifications. Each notification has a set of icons (a blue arrow, a person, a document, a pencil, and a red X) and a unique icon representing the notification. A 'Send' button is shown over the 'Early Dismissal' notification.

Notification Title	Library Icon
Cafeteria Fine Balance	
Discipline Report	
Early Dismissal	
School Closed	
Snow Delay	
YTD Attendance	

Step 2 - Review & Submit the Notification Message

The Review/Submit interface shows the details of the notification message being reviewed. A 'Send' button is visible at the bottom.

Review/Submit	
Review & Submit the Notification Message	
Review all the data presented. When all data is correct click the send button to complete the process.	
Title:	Early Dismissal 05/01/2020 09:50 AM
# of Students:	63/63
# of Staff:	5/5
Message:	Early Dismissal
Send Email:	Yes
Send SMS:	No
Send Voice (TTS/Recording):	No
When to send the notification:	Send now

New simplified workflow

Create notifications with ease in five simple steps:

1. Create a Title.

Step 1: Title the Notification. The interface prompts the user to create a unique title for the notification. A text input field contains the title 'Snow Delay'.

2. Create a Recipient List or Select from maintained dynamic lists.

Step 2: Create/Select the Recipient List. The interface prompts the user to select who will be receiving the notification. It includes a 'Create New List' button and a list of categories to select from.

Select a list of students/staff:	-- Please Select --
# of Students:	1
# of Staff:	1
Categories:	Emergency General Attendance Discipline

3. Create the Email, SMS, TTS, or Recorded Message or select from District messages.

Step 3: Create/Select the Message. The interface prompts the user to create the message their recipients will receive. It includes a 'Create New Message' button and a list of message types to select from.

Filter messages by location:	-- ALL --
Filter messages by message type:	-- ALL --
Select a message to send:	-- Please Select --
Send Email:	Yes
Send SMS:	Yes
Send Voice (TTS/Recording):	Yes

4. Send the message immediately, Schedule to be sent, or Save to the Notification Library for future use.

Step 4: When to Send the Notification. The interface prompts the user to select when they will send the notification. It includes a 'When to send the notification' dropdown menu and a list of icons to select from.

When to send the notification:	Save to Notification Library
Icon:	
Icon Background Color:	#FFFF
Icon Color:	#1FEEED
Assign Users:	0

5. Review your selections and send the Notification!

Step 5: Review & Submit the Notification Message. The interface prompts the user to review all the data presented. A 'Send' button is visible at the bottom.

Review & Submit the Notification Message	
Use this step to review all the data presented. If changes are necessary click the tabs or Previous Step buttons to update the notification. When all data is correct click the send button to complete the process.	
Title:	Snow Delay
# of Students:	62/62
# of Staff:	5/5
Send Email:	Yes
Send SMS:	Yes
Send Voice (TTS/Recording):	Yes
Send on:	NOV

Notification is yet another fully integrated SIS feature that demonstrates the power that Realtime Information Technology brings to your district. Combined with our suite of apps, your district will have unparalleled communication capabilities.